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## Annex 4 - Data Protection Principles

Section 21 of the Data Protection Act 2017 requires that personal data shall be:

- processed lawfully, fairly and in a transparent manner in relation to the data subject (**'lawfulness, fairness and transparency'**)
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes (**'purpose limitation'**)
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (**'data minimisation'**)
- accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay (**'accuracy'**)
- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed (**'storage limitation'**)
- processed in accordance with the rights of data subject (**'rights'**)

